

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
January 15th, 2018

The regular Rico Fire Protection District Meeting was called to order at 7:02 p.m. by Acting Chairman Gregg Anderson.

Members Present: RFPD board members Gregg Anderson, Tom Clark, Mary Hagan and Susan Robertson. Tyler Lapp was absent due to personal reasons.

Guests Present: RFPD Administrator Dave Kunz; RVFD Chief Todd Jones.

Approval of Agenda: Tom Clark moved to approve the agenda as written for January 15th, 2018; Susan Robertson seconded the motion. Approval was unanimous.

Approval of Minutes: Susan Robertson moved to approve the minutes for December 11th, 2017 as written; Mary Hagan seconded. Approval was unanimous.

Public Comment: No Public Comment.

Approval of Financial Report and Accounts Payable: Tom Clark moved to approve the financial report and to pay the bills as presented; seconded by Susan Robertson. Approval was unanimous.

Administrative Report:

Grants (Awarded):

CREATE 2017: RFPD was approved for up to \$1,944 in EMTS- CREATE funds towards the proposed First Responder class. Opinions vary on whether RFPD can utilize the funds without the students taking a final exam. The EMR class has started, with Gina Kotarski as teacher. The bulk of the classes have been completed, and the class should finish up within a month. Two students are interested in taking the exam.

Rico Center 2017-18: A request for \$24,815.40 in firehouse equipment and \$2,525 for the 2018 Fourth of July was approved in full. The grant agreement has been executed and fulfillment has started.

Grants (potential):

FEMA Hazard Mitigation Grant: No update.

SWRETAC SD 2018: This is a pool of \$10,000 that is earmarked for Dolores County medical and trauma care. Kunz has met with Marc Garlinghouse of the Dove Creek ambulance and Keith Keesling, the DOCO emergency manager, to write the grant. The grant is due on February 2nd.

Kunz reported that the 2018 budget, 2017 amended budget and 2018 transparency statement have been filed with and approved by DOLA. The 2018 application for exemption from audit has started with Shugars CPA. Kunz reviewed the Board on the upcoming election: Clark's and Anderson's 4-year terms are up, Hagan's seat is also up as she was appointed. The call for nominations will be published later in the month.

Fire Chief Report: Chief Todd Jones.

Runs: 2 MVA's, 2 seizure calls, 1 shortness of breath call, 1 lift assist mutual aid.

Equipment: Sell 660 snow machine. Purchase station dress clothes.

Training: The EMR class is on a break, they have 12 hours of class time remaining. There is a Firefighter 1 class starting in March, Sarah and Monroe are planning to attend.

The Town is planning a Winter Carnival for the weekend of January 27-28. The firehouse may host a community potluck starting at 5 PM on the 27th.

Old Business:

Commnet Generator proposal/SMPA radio equipment: Kunz reminded the Board that the Commnet lease would be up for renewal in 2018 – without negotiation, the lease will renew for a 5-year term and the rate will increase by 10% (would become \$726/month). The Board was OK with the automatic renewal and directed that this item be dropped from future agendas.

Proposed Expansion of RFPD to unincorporated Dolores County lands: Chief Jones and David Kunz attended the January 8th Dolores County commissioners meeting for a work session to identify issues and concerns with the expansion of the District. Currently, there is no entity that is obligated to respond to fires in areas of Dolores County outside of the Dove Creek, Pleasant View and Rico Fire Districts. The Board reviewed the summary of the meeting (attached). Chief Jones stated that there could be three stations at Fish Creek, Dunton/West Fork and Groundhog Reservoir. The Fish Creek and Groundhog stations would be summer access only. Dolores Fire and Dove Creek Fire have each pledged to donate two trucks. If the issue is to go to an election, the DOCO clerk must have the ballot question by the end of July. Kunz will get a better county map for the February meeting.

2018 work plan: Possible expansion of the District, review of the pension program, and 2018 elections.

New Business:

Resolution 2018-1: Appointment of DEO (Designated Election Officer): Gregg Anderson moved to approve Resolution 2018-1; Tom Clark seconded. Approval was unanimous.

Appointment of RFPD Officers: Gregg Anderson moved to appoint Tyler Lapp as District President, Gregg Anderson as District Treasurer, and Susan Robertson as District Secretary; Mary Hagan seconded the motion. Approval was unanimous.

Review/Approval of RFPD by-laws: Tabled until the February meeting. Gregg Anderson had questions about the Fiscal Affairs committee and also wondered if the bylaws could be amended to have a three-member board.

RFPD Pension Plan: The Board reviewed the summary of the issues (attached). Kunz mentioned that he would like to see the pension fund get a higher rate of return and to get Chief Jones a bigger pension.

RFPD Administrator Job Description: Kunz asked for permission from the Board to update the job description, using the prior job description as a starting point. The Board was in favor.

Other Business:

Chief Jones has received a proposal for a four-place enclosed snowmobile trailer from Trailers Plus in Grand Junction. Having the snowmobiles loaded in a trailer would speed response time and free up firehouse space. Michael Halcoussis has already donated money to be put toward the trailer. Tom Clark motioned to approve the spending of up to \$11,500 of District funds towards the trailer; Mary Hagan seconded the motion. Approval was unanimous.

A motion to adjourn was made by Tom Clark and seconded by Susan Robertson at 8:10 p.m. Approval was unanimous.

Chairman

Secretary

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
February 19th, 2018

The regular Rico Fire Protection District Meeting was called to order at 7:06 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Tom Clark, Tyler Lapp and Susan Robertson. Gregg Anderson and Mary Hagan were absent due to personal reasons.

Guests Present: RFPD Administrator Dave Kunz.

Approval of Agenda: Tom Clark moved to approve the agenda as written for February 19th, 2018, with the addition of the Fourth of July under new business; Tyler Lapp seconded the motion. Approval was unanimous.

Approval of Minutes: Tom Clark moved to approve the minutes for January 15th, 2018 as written; Susan Robertson seconded. Approval was unanimous, with Tyler Lapp abstaining.

Public Comment: No Public Comment.

Approval of Financial Report and Accounts Payable: Tyler Lapp moved to approve the financial report and to pay the bills as presented plus an additional bill for \$170 to the Tri-State Firemans organization for yearly dues; seconded by Susan Robertson. Approval was unanimous.

Administrative Report:

Grants (Awarded):

CREATE 2017: RFPD was approved for up to \$1,944 in EMTS- CREATE funds towards the proposed First Responder class. Opinions vary on whether RFPD can utilize the funds without the students taking a final exam. Instructor Gina Kotarski has had to reschedule several of the final class sessions due to weather. At least two students of the eight in the class are interested in taking the exam. Kunz has spoken with Ron Seedorf (CREATE grant contact) and gotten the forms for class reimbursement.

Rico Center 2017-18: A request for \$24,815.40 in firehouse equipment and \$2,525 for the 2018 Fourth of July was approved in full. The grant agreement has been executed and fulfillment has started.

SWRETAC SD 2018: This is a pool of \$10,000 that is earmarked for Dolores County medical and trauma care. Kunz has met with Marc Garlinghouse of the Dove Creek ambulance and Keith Keesling, the DOCO emergency manager, to write the grant. The grant was submitted on February 2nd, and approved by the SWRETAC on February 12th. RFPD was awarded \$3,195 to purchase new VHF pagers.

Grants (Pending Approval):

EMTS-19: This is the CDPHE grant that funded the ambulance. Kunz submitted a request for \$30,543.20 in funding on February 15th in order to purchase a new LP15 cardiac monitor (replacing RFPD's LP12 which was manufactured in 2001 and is no longer supported by the manufacturer) as well as (3) 100w VHF radios for the ambulance and Suburban. Kunz also applied for a waiver of the standard 50% match; RFPD will be responsible for a 20% match if approved. Kunz plans to ask the Rico Center to fund the match in the 2019 cycle.

Grants (potential):

FEMA Hazard Mitigation Grant: No update.

The 2018 Application for Exemption from Audit is almost completed with Shugars CPA. Approval of the Exemption will be on the March agenda. Kunz reviewed the Board on the upcoming election: Clark's and Anderson's 4-year terms are up, Hagan's seat is also up as she was appointed in 2017. The call for nominations was published in the Daily Planet as per statute. Self-nomination forms will be due on March 2nd. Kunz spent most of this month's hours on year-end reporting, election compliance, and the EMTS grant.

Fire Chief Report: Administrator Dave Kunz.

Runs: 2 MVA's, one at 57 with no vehicle found; one at MM 56 with no injuries. A 75 year old woman fell and injured her knee in Silver Glance.

Equipment: Sell 660 snow machine. Purchase station dress clothes, design a RFPD patch. There was a VHF radio system issue for several days in January – Cortez was unable to page out or contact Rico. The problem has been resolved. The snowmobile trailer was purchased.

Training: The EMR class has almost completed. There is a Firefighter 1 class starting in March, Sarah Eckles and Monroe Ivy are planning to attend.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: Kunz talked to Amber at the County GIS office about getting a better county map, but their plotter is not working. Suggestion was made to at least get a .pdf file. The board reviewed Kunz's issues summary. Questions included: How close does a property have to be to a fire station to get an ISO benefit? Is Dunton really on board with this proposal? Could the expansion of the Fire District be phased? Where would the Fire Stations actually be located and how many? (at the January meeting, Chief Jones stated that there could be three stations at Fish Creek, Dunton/West Fork and Groundhog Reservoir. The Fish Creek and Groundhog stations would be summer access only); what about Disappointment Valley? A suggestion was made to identify the voters in the expanded District and conduct a simple survey via a postcard or online/surveymonkey to see if there was general support for the expansion. Dolores Fire and Dove Creek Fire have each pledged to donate two trucks. If the issue is to go to an election, the DOCO clerk must have the ballot question by the end of July. This issue will be continued at the March meeting.

Review/Approval of RFPD by-laws: The Board identified several questions: can the District board be smaller than 5 people? What is a grappling service and should that language be struck? What is the District's responsibility for fire inspections vs. the Town's (Tyler Lapp is the Town's building inspector). What are the responsibilities of the Fiscal Affairs committee and are they being met (Kunz said that he would put the appointment of the Fiscal Affairs committee on the May agenda). This issue will be continued at the March meeting.

RFPD Pension Plan: The Board reviewed the summary of the issues. The Board directed Kunz to make contact with the FPPA in order to establish their fees for service and rate of return. This issue will be continued at the March meeting.

RFPD Administrator Job Description: The Board reviewed Kunz's (2) job descriptions, Administrative and Book Keeping duties.

New Business:

Fourth of July 2018: Susan Robertson explained that the Yellowman family will do their Navajo Tacos at the Town Hall this year. RFPD will plan to do the post-parade food line at the Firehouse. Robertson has spoken with Mike O'Connor and they agreed to "up the quality" of the food for this year.

Scheduling: the Fourth will fall on a Wednesday this year. Tentative schedule would be for the Old-Timer's picnic to be held on Sunday, July 1st. Suggestion was for Kunz to contact the Women's Club and suggest that the Bake Sale be held before the parade on the 4th, and also to find out the proposed dates for the Craft Sale. This issue will be continued at the March meeting.

Other Business:

A motion to adjourn was made by Tyler Lapp and seconded by Tom Clark at 8:15 p.m. Approval was unanimous.

Chairman

Secretary

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
March 19th, 2018

The regular Rico Fire Protection District Meeting was called to order at 7:05 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Gregg Anderson, Mary Hagan, and Tyler Lapp. Susan Robertson was absent due to personal reasons.

Guests Present: RFPD Administrator Dave Kunz, Stacy Sheridan.

Approval of Agenda: Gregg Anderson moved to approve the agenda as written for March 19th, 2018, with the addition of the acceptance of Tom Clark's resignation from the Board and the appointment of Stacy Sheridan to the Board; Tyler Lapp seconded the motion. Approval was unanimous.

Acceptance of Tom Clark's resignation from the RFPD Board: Gregg Anderson moved to approve accepting Tom Clark's resignation; Tyler Lapp seconded the motion. Approval was unanimous.

Appointment of Stacy Sheridan to the RFPD Board: Gregg Anderson moved to approve appointing Stacy Sheridan to the Board; Tyler Lapp seconded the motion. Approval was unanimous. Stacy Sheridan took the oath of office and Tyler Lapp signed the notice of appointment. As an appointed member, Sheridan will stand for election in May, 2020.

Approval of Minutes: Tyler Lapp moved to approve the minutes for February 19th, 2018 as written; Gregg Anderson seconded. Approval was unanimous.

Public Comment: No Public Comment.

Approval of Financial Report and Accounts Payable: Gregg Anderson moved to approve the financial report and to pay the bills as presented; seconded by Tyler Lapp. Approval was unanimous.

Administrative Report:

Grants (Awarded):

CREATE 2017: (8) RVFD members completed the class. Kunz is working with instructor Gina Kotarski to get the CREATE grant forms completed to receive reimbursement for some of the class expense.

Rico Center 2017-18: A request for \$24,815.40 in firehouse equipment and \$2,525 for the 2018 Fourth of July was approved in full. The grant agreement has been executed and fulfillment continues.

SWRETAC SD 2018: RFPD was awarded \$3,195 to purchase new VHF pagers, which are on order.

Grants (Pending Approval):

EMTS-19: Kunz submitted a request for \$30,543.20 in funding on February 15th in order to purchase a new LP15 cardiac monitor (replacing RFPD's LP12 monitor, which was manufactured in 2001 and is no longer supported by the manufacturer) as well as (3) 100w VHF radios for the ambulance and Suburban. The waiver of the standard 50% match was approved. The next hearing to approve the grant funding at a regional level will occur on March 26th. If grant funding for the project is ultimately approved, Kunz plans to ask the Rico Center to fund the 20% match in their 2019 cycle.

Kunz stated that his hours this month were spent working on the Exemption from Audit with CPA Kurt Shugars, election compliance, and grant fulfillment for the Rico Center grant.

Fire Chief Report: Administrator Dave Kunz.

Runs: No responses in February. RFPD personnel assisted Dolores and Montezuma County deputies in responding to a suicidal individual on March 17th.

Equipment: No issues reported.

Training: Monroe Ivy is attending the Firefighter 1 class in Montezuma County. The 4SEC medical conference is scheduled for the first weekend in May in Ignacio. Brooke and Justin Sinclair are interested in attending. The SWRETAC was approved for a CREATE grant that will cover ½ of the tuition and lodging.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: The County GIS department is making a county map that will show property owners east of the Dolores River and all County/FS roads. This will help the Board to visualize the amount of territory to be added as well as potential location of additional fire stations. Kunz commented that the ISO gives “credit” for fire protection to residence within 5 miles of a firehouse, but that not all insurers use ISO criteria. The Board discussed the financial benefit of the additional tax revenue versus the additional facilities, equipment and management that would be required. Deadline: for this issue to be on the November, 2018 ballot, the DOCO clerk must have the ballot question by the end of July. This issue will be continued at the April meeting.

Review/Approval of RFPD by-laws: Comment was made that the grappling service language was retained because it is in the state statute. After review, Gregg Anderson moved to approve the revised by-laws. Tyler Lapp seconded the motion. Approval was unanimous.

RFPD Pension Plan: Kunz contacted the Fire and Police Pension Association to receive a quote for services and was informed that FPPA is not accepting additional memberships from unaffiliated departments, but to check back towards the end of 2018. FPPA is waiting for more clarity from the State in regards to the administration of volunteer pension plans.

RFPD Administrator Job Description: The Board reviewed and was in approval of Kunz's revised job descriptions for Administrative and Book Keeping duties.

Fourth of July 2018: the Yellowman family will serve Navajo Tacos at the Town Hall this year. RFPD will host the post-parade food line at the Firehouse. Scheduling: the Fourth (parade, duck race, fireworks) will fall on a Wednesday this year. The Old-Timer's picnic will be held on Sunday, July 1st. The Women's Club wants to hold the Bake Sale on Saturday, June 30. The Craft Sale is TBD, it is not clear if the School will be available. This issue will be continued at the April meeting.

New Business:

Resolution 2018-2: Cancellation of Election and Declaration deeming Candidates Elected: Mary Hagan and Gregg Anderson submitted their Self Nomination forms by the March 2nd deadline. As there were fewer candidates than seats open, the May, 2018 election was canceled. Mary Hagan moved to approve Resolution 2018-2; Gregg Anderson seconded. Approval was unanimous.

Resolution 2018-3: Approval of Exemption from Audit: the Board reviewed the Exemption from Audit as prepared by Shugars CPA. Mary Hagan moved to approve Resolution 2018-3; Tyler Lapp seconded. Approval was unanimous. The signed Exemption will be submitted to the Office of the State Auditor by March 31st.

Other Business: none.

A motion to adjourn was made by Gregg Anderson and seconded by Tyler Lapp at 8:30 p.m. Approval was unanimous.

Chairman

Secretary

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
April 23rd, 2018

The regular Rico Fire Protection District Meeting was called to order at 7:03 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Gregg Anderson, Mary Hagan, Susan Robertson, Stacy Sheridan and Tyler Lapp. Mary Hagan arrived during the financial report.

Guests Present: RVFD Fire Chief Todd Jones, RFPD Administrator Dave Kunz.

Approval of Agenda: Susan Robertson moved to approve the agenda as written for April 23rd, 2018, with the addition of the acceptance of Tom Clark's resignation from the Board and the appointment of Stacy Sheridan to the Board; Gregg Anderson seconded the motion. Approval was unanimous.

Approval of Minutes: Stacy Sheridan moved to approve the minutes for March 23rd, 2018 as written; Tyler Lapp seconded the motion. Approval was unanimous, with Susan Robertson abstaining.

Public Comment: No Public Comment.

Approval of Financial Report and Accounts Payable: Kunz presented an additional bill of \$164.50 for payment to Active911 for the phone paging service. Gregg Anderson asked about the \$750 payment to the Montezuma Fire Chief's Association. Todd Jones explained that MFCA is subsidizing the cost for the Firefighter 1 class for Monroe Ivy among other things. Gregg Anderson moved to approve the financial report and to pay the bills as presented along with the additional bill to Active911; seconded by Susan Robertson. Approval was unanimous.

Administrative Report:

Grants (Awarded):

CREATE 2017: (8) RVFD members completed the class. Kunz submitted the CREATE grant forms to receive reimbursement for some of the class expense.

Rico Center 2017-18: A request for \$24,815.40 in firehouse equipment and \$2,525 for the 2018 Fourth of July was approved in full. The grant agreement has been executed and fulfillment continues.

SWRETAC SD 2018: RFPD was awarded \$3,195 to purchase new VHF pagers, which are on order.

Grants (Pending Approval):

EMTS-19: Kunz submitted a request for \$30,543.20 in funding on February 15th in order to purchase a new LP15 cardiac monitor (replacing RFPD's LP12 monitor, which was manufactured in 2001 and is no longer supported by the manufacturer) as well as (3) 100w VHF radios for the ambulance and Suburban. The waiver of the standard 50% match was approved. The hearing to evaluate the grant request at a regional level occurred on March 26th. The State/SEMTAC hearing will take place via phone in mid-May. If grant funding for the project is ultimately approved, Kunz plans to ask the Rico Center to fund the 20% match in their 2019 cycle.

Grants (Potential): The Volunteer Fire Assistance Grant has opened. This program funds wildland fire gear at a 50% match. The grant is due on June 8th. The Board agreed that there was probably \$300 in the budget for a match and that they would consider funding more if there was documented need. Kunz asked if the Board would consider putting in a line item for wildland fire into the 2019 budget.

Kunz stated that his hours this month were spent submitting the Exemption from Audit, election compliance, and grant fulfillment for the Rico Center grant.

Fire Chief Report: Chief Todd Jones

Runs: (3) medical calls: airway obstruction due to bleeding near stoma; a fall from height; a dislocated shoulder. RFPD also sent personnel and a pumper to a wildland fire on the West Fork on Stoner Mesa.

Equipment: The tanker has a leak from the pump; engine 923 has an unidentified leak that will require dropping the belly pan to locate. All vehicles will need oil changes, probably should get a barrel of oil for the diesels. 923 still needs to be lettered. Dolores Fire has donated (2) 100W VHF radios that will need to be reprogrammed and placed on 923 and the Brush truck. Badges and patches are still needed.

Training: Monroe Ivy is 1/3 through the Firefighter 1 class in Montezuma County. There will be an evacuation drill in the Summit Lake area on May 5th.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: The County GIS department is making a county map that will show property owners east of the Dolores River (DOWNstream of McPhee) and all County/FS roads and property ownership. This will help the Board to visualize the amount of territory to be added as well as potential location of additional fire stations. Chief Jones stated that the Fish Creek / West Fork station is “on track to build,” through the West Fork district and that Dunton has a building and a truck. A station could also go in at Groundhog reservoir, likely a summer-only, a 2-bay building that would house a tanker and brush truck; also perhaps at the pumphouse on Cottonwood Road. EMS services for the expanded district are still an open question. Jones suggested that the buildings would be simple 2-bay, red iron structures, potentially with liveable space. Gregg Anderson asked for an estimate of the costs for construction of the buildings and the yearly operating cost. Anderson also wondered about the costs of outfitting trucks and personnel. Deadline: for this issue to be on the November, 2018 ballot, the DOCO clerk must have the ballot question by the end of July. This issue will be continued at the May meeting.

Fourth of July 2018: the Yellowman family will serve Navajo Tacos at the Town Hall this year. RFPD will host the post-parade food line at the Firehouse. Scheduling: the Fourth (parade, duck race, fireworks) will fall on a Wednesday this year. The Community/Old-Timer's picnic will be held on Sunday, July 1st. The Women's Club wants to hold the Bake Sale on Saturday, June 30. The Craft Sale is TBD, it is not clear if the School will be available. The Trails Alliance is also considering food on the Fourth. Chief Jones is skeptical that the fireworks will happen without a change in the weather. This issue will be continued at the May meeting.

New Business:

Personnel Issues: Kunz brought up recent personnel issues on the Department and asked if there was a better way to get Department members counseling services when needed. What is the appropriate response to someone who may need help beyond CISD debriefings? The CSAP employee assistance program is probably the prime resource in this region. Kunz will confirm what insurance will cover.

Other Business: Chief Jones mentioned that Tri-State is coming up in Mancos, and that he anticipated six members attending, probably minimal expense for lodging but that meal tickets would be needed.

A motion to adjourn was made by Gregg Anderson and seconded by Tyler Lapp at 8:45 p.m. Approval was unanimous.

Chairman

Secretary

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
June 18th, 2018

The regular Rico Fire Protection District Meeting was called to order at 7:10 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Gregg Anderson, Mary Hagan, Susan Robertson, and Tyler Lapp. Stacy Sheridan was absent due to travel.

Guests Present: RVFD Fire Chief Todd Jones, RFPD Administrator Dave Kunz, Harper Lee Lapp.

Approval of Agenda: Stacy Sheridan's oath of office will be postponed until the July meeting due to her absence. Gregg Anderson moved to approve the amended agenda for June 18th, 2018. Susan Robertson seconded. Approval was unanimous.

Approval of Minutes: Gregg Anderson moved to approve the minutes for April 23rd, 2018 as written; Susan Robertson seconded the motion. Approval was unanimous.

Public Comment: No Public Comment.

Approval of Financial Report and Accounts Payable: Kunz stated that the pension checks were not included in the financial report but should be approved. Additional bill was to Customink for Fourth of July shirts for \$1220.15. Gregg Anderson moved to approve the financial report and to pay the bills as presented along with the additional bill to Customink and the pension checks; seconded by Susan Robertson. Approval was unanimous. Additional comment was made by Tyler Lapp to ask the Rico postmaster about the PO Box rental.

Administrative Report:

Grants (Awarded):

Rico Center 2017-18: A request for \$24,815.40 in firehouse equipment and \$2,525 for the 2018 Fourth of July was approved in full. The grant agreement has been executed and fulfillment is almost complete.

Grants (Pending Approval):

EMTS-19: Kunz submitted a request for \$30,543.20 in funding on February 15th in order to purchase a new LP15 cardiac monitor (replacing RFPD's LP12 monitor, which was manufactured in 2001 and is no longer supported by the manufacturer) as well as (3) 100w VHF radios for the ambulance and Suburban. The waiver of the standard 50% match was approved. SWRETAC and SEMTAC hearings are completed. The funding decision should be made by late June. If grant funding for the project is ultimately approved, Kunz plans to ask the Rico Center to fund the 20% match in their 2019 cycle.

USDA VFA 2018 grant: Request for \$1579.36 in funds for wildland fire equipment and PPE. Award decisions are scheduled to be made June 18-21.

El Pomar grant: Request for \$3178.52 in funds for wildland fire equipment and PPE. Grant is a rolling application.

Kunz stated that his hours this month were spent on regular administration, Fourth of July prep, plus wildland fire certification.

Fire Chief Report: Chief Todd Jones

Chief Jones expressed his frustration with how volunteer departments are being shut out from providing manpower and equipment to Federal fires (such as the 416) due to a 14-day staffing requirement. Jones also stated that he would like to get all Department calls entered into Imagetrend. Kunz stated that all EMS runs are currently put into the web version of Imagetrend to comply with State EMS reporting requirements; to put fire and other calls would probably require purchasing and maintaining the Imagetrend software as well as training personnel.

Runs: (7) calls since the last meeting: (2) smoke reports and (1) standby for a wildland fire; (2) MVA's with no injury; (1) SAR at the Cross Mountain trail and a fire at the Rico Hotel that was contained to the breezeway area.

Equipment: 921 had a new battery maintainer and batteries installed as well as a warning light upgrade; 922 had an electrical short fixed; 923 had the IR camera charger installed; all diesels will need oil changes.

Training: Monroe Ivy has been assisting with fire training and pumper operations. Tri State will be in Mancos this year from August 3-5. Chief Jones thinks that there may be (8) personnel who may need meal tickets.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: The Board examined the County map which showed roads, ownership, and existing Fire District boundaries. There was some discussion in regards to capturing revenue from an expanded District boundary versus the obligation of providing service for such property. There was general agreement that the ballot language would not be ready in time for the 2018 election, and questions about the cost of the District paying for a special election in 2019 versus a combined election in 2020. Additional satellite stations could be located at Fish Creek/West Fork (already has a site and (4) apparatus but no structure, can these be obtained?); Groundhog reservoir (land could be conveyed by the water district), (1) truck that could be donated from New Mexico through RFPD to the G'hog area, Jim Candelaria is the contact); Glade Ranch and Bugle Basin are also areas where future development could need future fire protection facilities. Gregg Anderson suggested using township lines as the western District boundary. Putting in the infrastructure would require: acquiring land; road and building construction; the installation of utilities, including: water, electrical, phone and communications, and the purchase/acceptance and refurbishing of apparatus. Operating costs include: utilities; insurance; maintenance; consumables, and training. How would these balance with the expected revenues? The District agreed to revisit the proposed District boundary at next month's meeting.

Fourth of July 2018: The Women's Club Bake Sale will be held on Saturday, June 30. The Community/Old-Timer's picnic will be held on Sunday, July 1st at the Rico Park (the Enterprise will smoke the meat). The Department will coordinate the Fourth events including the parade, duck race, and will host the post-parade food line at the firehouse. Susan Robertson and Mike O Connor are working out the menu, headcount and ordering.

New Business:

Wildland Fire Operations: Covered earlier in the meeting.

Appointment of Fiscal Committee Chairperson: Gregg Anderson moved to appoint Stacy Sheridan as Chair of the Fiscal Affairs Committee, as required by the by-laws; Tyler Lapp seconded. Approval was unanimous.

Groundhog Apparatus/Insurance Policy:

Other Business:

The Croke subdivision is asking for a letter from the Fire District regarding the proposed development on the south side of town. Gregg Anderson explained that the proposal was requesting a setback variance.

A motion to adjourn was made by Gregg Anderson and seconded by Tyler Lapp at 9:10 p.m. Approval was unanimous.

Chairman

Secretary

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
July 16th, 2018

The regular Rico Fire Protection District Meeting was called to order at 7:05 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Gregg Anderson, Mary Hagan, Susan Robertson, Stacy Sheridan, and Tyler Lapp.

Guests Present: RVFD Fire Chief Todd Jones, RFPD Administrator Dave Kunz.

Approval of Agenda: Susan Robertson moved to approve the agenda with the addition of the Croke Subdivision under Old Business. Gregg Anderson seconded. Approval was unanimous.

Approval of Minutes: Gregg Anderson moved to approve the minutes for June 18th, 2018 as written; Susan Robertson seconded the motion. Approval was unanimous.

Public Comment: No Public Comment.

Approval of Financial Report and Accounts Payable: Susan Robertson requested that the Callaway payment check be held until the refunded merchandise is in the final invoice. Kunz added an additional payment to Michael Wiard for website wrk for \$101.25. Kunz also requested that transfers be made from the Dolores State Bank General Account to the Debit Card and Hose Company accounts. Tyler Lapp moved to approve the financial report and to pay the bills as presented (with the exception of the Callaway bill) along with the additional bill to Mark Wiard as well as to authorize the transfer of \$1300 from the General Fund to the Hose Co. account (FOJ expenses), and \$200 from the General Account to the Debit Card (general expenses); seconded by Susan Robertson. Approval was unanimous.

Administrative Report:

Grants (Awarded):

Rico Center 2017-18: A request for \$24,815.40 in firehouse equipment and \$2,525 for the 2018 Fourth of July was approved in full. The grant agreement has been executed and fulfillment is almost complete.

EMTS-19: Requested: \$30,543.20 in funding in order to purchase a new LP15 cardiac monitor as well as (3) 100w VHF radios for the ambulance and Suburban. RFPD was approved for the funding, the contract is pending. Kunz plans to ask the Rico Center to fund the 20% match in their 2019 cycle.

Grants (Pending Approval):

USDA VFA 2018 grant: Request for \$1579.36 in funds for wildland fire equipment and PPE. Award decisions were scheduled to be made June 18-21. No word yet.

El Pomar grant: Request for \$3178.52 in funds for wildland fire equipment and PPE. Grant is a rolling application.

Fire Chief Report: Chief Todd Jones

Runs: Chief Jones reported that there were (7) calls since the last meeting: a SAR on Wilson Peak; a motorcycle accident at MM 44; a spot tracker activation in Slate Creek; chest pain in Dunton; altitude sickness at the Enterprise rooms; a single vehicle accident at MM 32 (mutual aid); and a call to respond to a campfire at the county line.

Training: Most Department operations during the past month had to do with the FOJ mobilization and demobilization and preparation for Tri-State.

Equipment: All diesels will get oil changes. There is an electrical issue with the new ambulance.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: Chief Jones commented that the West Fork

FD was impressed by Rico's response to the cardiac call in Dunton. He also stated that Groundhog is "on board" with the proposed RFPD expansion. Kunz will get costs for a non-combined election.

Croke Subdivision:

The proposed subdivision is for (7) small houses at the south end of town. Susan Robertson said that she attended a Town meeting where the subdivision was under discussion and that Croke's proposal lacked detail. Chief Jones stated that there was one fire hydrant close to the subdivision that could be higher off of the ground, and that the buildings should have adequate egress and meet the Town's requirements. Board members Lapp (who also is the Town's building inspector) and Anderson discussed the Town's proposed adoption of a Fire Code, and Anderson agreed to call Town Manager Keri DiStefano in re the fire code. There was general agreement that Croke would need to provide a site plan including utilities to the District for the proposed subdivision.

New Business:

Fourth of July 2018 debrief:

Kunz reviewed the summary of the Fourth of July financials with the Board. Given the lack of a fireworks show, the District cleared approximately \$3500 on the event. There were approximately 300 meals served at the food line with very little food left over, with gross food line sales and donations reaching almost \$2000. Duck sales were (260) for 2018 versus (360) for 2017. Internet sales of ducks and shorts were minimal due to website issues. Tee shirt sales were at (68) versus (95) for last year.

The Rico Center subsidized \$2525 of the Old Timers' food, Food Line food, and the Four Corners Band.

General comments were that hosting the OT picnic at the Town Park instead of the ballfield made it easier for the firemen to set up and demobilize the event, and that additional people attended because the event was held in town. The downside to the Park was the lack of softball; however the volleyball was a success. If the venue is kept for next year, horseshoes or corn hole games could be added.

It was agreed that the light parade was a big success, and there was discussion on scheduling to build the event for next year, when the Fourth will be on a Thursday. Should the OT picnic be held on Saturday rather than Sunday, and whether the picnic should remain in Town Park?

Gregg Anderson commented that he had asked Telluride Fire about the Imagetrend suite for documenting all fire department activity, and was told that it made sense if call volume was 20-30 calls per month.

A motion to adjourn was made by Gregg Anderson and seconded by Stacy Sheridan at 8:36 p.m. Approval was unanimous.

Chairman

Secretary

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
August 20th, 2018

The regular Rico Fire Protection District Meeting was called to order at 7:01 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Gregg Anderson, Stacy Sheridan, and Tyler Lapp. Mary Hagan was absent due to travel; Susan Robertson was absent due to illness.

Guests Present: RVFD Fire Chief Todd Jones, RFPD Administrator Dave Kunz, Rico Town Manager Kari Distefano.

Approval of Agenda: Gregg Anderson moved to approve the agenda as written; Stacy Sheridan seconded. Approval was unanimous.

Approval of Minutes: Gregg Anderson moved to approve the minutes for July 16th, 2018 as written; Tyler Lapp seconded the motion. Approval was unanimous.

Public Comment: No Public Comment.

Approval of Financial Report and Accounts Payable: Kunz requested approval for an additional payment to Dylan Robertson for \$713.93 for diesel oil. Tyler Lapp moved to approve the financial report and to pay the bills as presented along with the additional check to Dylan Robertson; seconded by Stacy Sheridan. Approval was unanimous.

Administrative Report:

Grants (Awarded):

Rico Center 2017-18: A request for \$24,815.40 in firehouse equipment and \$2,525 for the 2018 Fourth of July was approved in full. The grant agreement has been executed and fulfillment is almost complete. Closeout of the grant is September 1st.

EMTS-19: Requested: \$30,543.20 in funding in order to purchase a new LP15 cardiac monitor as well as (3) 100w VHF radios for the ambulance and Suburban. RFPD was approved for the funding, the contract is pending. Kunz plans to ask the Rico Center to fund the 20% match in their 2019 cycle. Closeout of the grant is June 30th, 2019,

USDA VFA 2018 grant: Request for \$1579.36 in funds for wildland fire equipment and PPE. 50% match. Approved.

El Pomar grant: Request for \$3178.52 in funds for wildland fire equipment and PPE. Approved. Kunz has emailed El Pomar to reallocate the surplus funds for additional wildland fire equipment purchases.

Fire Chief Report: Chief Todd Jones

Runs: Chief Jones reported that there were (5) calls since the last meeting: 2 SAR and 3 EMS calls.

Training: Fireman Monroe Ivy is close to finishing the Montezuma FF1 course and is at the top of the class. Jones said to expect a \$300 bill from the Montezuma County Chiefs association.

Equipment: Oil changes for all diesels. The new ambulance has a battery/electrical issue. The Suburban will need new batteries and tires before winter.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: Chief Jones and Dolores Fire Chief Mike Zion have met with West Fork Fire and toured the Fish Creek and Dunton stations. Dunton has a brush truck and a "very nice" snowcat that could be used to access rescuees on the meadows. West Fork has aided Rico on several recent SAR and EMS calls. Chief Jones commented that RFPD should look into setting up a mutual aid agreement with Norwood Fire.

New Business:

Fire Inspections for Commercial property / Multi-Family residences: Kari Distefano: The Board and Rico Town Manager Distefano discussed the implementation of adopting a fire code and conducting fire inspections for new construction (or significant remodels) of commercial properties or multi-family residences. The goal was to provide “basic compliance” in regards to egress, signage, alarms and extinguishers. There was general agreement that existing structures would be grandfathered in until such time that they underwent a significant remodel. The UFC could be adopted along with the UBC.

A motion to adjourn was made by Gregg Anderson and seconded by Stacy Sheridan at 7:43 p.m. Approval was unanimous.

Chairman

Secretary

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
September 24th, 2018

The regular Rico Fire Protection District Meeting was called to order at 7:05 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Gregg Anderson, Mary Hagan, Tyler Lapp, Susan Robertson and Stacy Sheridan.

Guests Present: RVFD Fire Chief Todd Jones, RFPD Administrator Dave Kunz, Priscilla Merritt of Western Group.

Approval of Agenda: Susan Robertson moved to approve the agenda, amended to put Ms. Merritt earlier on the agenda; Stacy Sheridan seconded. Approval was unanimous.

Approval of Minutes: Gregg Anderson moved to approve the minutes for August 20th, 2018 with the deletion of extra material concerning the Croke subdivision; Stacy Sheridan seconded the motion. Approval was unanimous, with Susan Robertson abstaining.

Public Comment: Gregg Anderson asked who would take charge of contacting Norwood Fire to set up a mutual aid agreement, Chief Jones said that he and Dylan Robertson would contact Norwood. No additional public comment.

New business: RFPD general insurance policy, Priscilla Merritt: Ms. Merritt reviewed the policy limits and coverages with the board. She commented that the policy increase was only \$148 from 2018. The Board discussed and approved raising the amount of coverage for the Fire Station (replacement cost) from the current \$572,000 to \$750,000. Ms. Merritt clarified that the inland marine policy covered all portable equipment (including hose not stocked on trucks) not just equipment with motors.

Chief Jones asked for confirmation that Department members were covered when responding to calls outside of the District, (Merritt to confirm); and that the District's liability policy covers non-profit events and benefits hosted at the Fire Station (Merritt confirms yes). Chief Jones also asked for confirmation that mental health benefits such as counseling are available to members under the policy (yes, under the Provident Accident and Health policy, which renewed in 2016 for a three-year term). Merritt will get the District a user name and password to access online training resources.

Approval of Financial Report and Accounts Payable: Gregg Anderson moved to approve the financial report and to pay the bills and pension checks as presented; seconded by Stacy Sheridan. Approval was unanimous.

Administrative Report:

Grants (Awarded):

Rico Center 2017-18: closed out 9/1/2018

EMTS-19: Requested: \$30,543.20 in funding in order to purchase a new LP15 cardiac monitor as well as (3) 100w VHF radios for the ambulance and Suburban. RFPD was approved for the funding, the contract is pending. Kunz plans to ask the Rico Center to fund the 20% match in their 2019 cycle. Closeout of the grant is June 30th, 2019,

USDA VFA 2018 grant: Request for \$1579.36 in funds for wildland fire equipment and PPE. 50% match. Approved. Closeout is September 30, 2018.

El Pomar grant: Request for \$3178.52 in funds for wildland fire equipment and PPE. Approved. Kunz received permission from El Pomar to reallocate the \$1579 in surplus funds for additional wildland fire equipment to outfit an additional truck with hose and fittings. Closeout is August, 31, 2019.

Grants (Applications pending): Rico Center 2019. The grant is due October 1st. Comment was made to consider requesting \$1000 for the proposed District expansion, as well as \$250 for the purchase of fire codes.

Fire Chief Report: Chief Todd Jones

Runs: Chief Jones reported that there were (6) calls since the last meeting, only one of which was in Rico: 2 SAR calls in Kilpacker Basin and on Stoner Mesa; 3 EMS/rescue calls: a cow vs. car incident, an ATV accident near Groundhog reservoir, a motorcycle accident south of town, and a fire response to the Salter Y.

Training: Fireman Monroe Ivy graduated from the Montezuma FF1 course at the top of the class. Jones said to expect a \$300 bill from the Montezuma County Chiefs association. There will be another FF1 class starting in January of 2019.

Equipment: 2-way Radio of Grand Junction went through all of the mobile VHF radios, added channels and optimized their settings.

The Suburban (926) and Brush truck (924) will need oil changes. The Suburban will need new tires, and new batteries to be installed. Ray Aspromonte is certified to work on commercial brakes and will check all of the diesel trucks: currently 923 and 927 have known braking issues. 923 will also need an engine block heater installed.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: Chief Jones and Dolores Fire Chief Mike Zion have met with West Fork Fire and toured the Fish Creek and Dunton stations. Chief Jones commented that Dunton has a 5000 gallon propane tank he had been previously unaware of. Gregg Anderson suggested planning on getting the West Fork and Rico Boards to meet in the spring or summer of 2019, possibly in Dolores.

Fire Inspections for Commercial property / Multi-Family residences: Stacy Sheridan gave Rico Town Manager Distefano a copy of the 2009 fire code and the language to adopt it. There was some discussion considering pass-through costs that would be required for fire inspections.

The regular October RFPD meeting will be rescheduled to October 29th.

A motion to adjourn was made by Gregg Anderson and seconded by Tyler Lapp at 8:28 p.m. Approval was unanimous.

Chairman

Secretary

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
October 29th, 2018

The regular Rico Fire Protection District Meeting was called to order at 7:04 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Gregg Anderson, Mary Hagan, Tyler Lapp, Susan Robertson and Stacy Sheridan.

Guests Present: RFPD Administrator Dave Kunz.

Approval of Agenda: Susan Robertson moved to approve the agenda, amended to add the Rico Community Thanksgiving dinner under new business. Gregg Anderson seconded. Approval was unanimous.

Approval of Minutes: Gregg Anderson moved to approve the minutes for September 24th, 2018 as submitted; Stacy Sheridan seconded the motion. Approval was unanimous.

Public Comment: No public comment.

Approval of Financial Report and Accounts Payable: Gregg Anderson moved to approve the financial report and to pay the bills as presented; seconded by Mary Hagan. Approval was unanimous.

Administrative Report:

Grants (Awarded):

EMTS-19: Requested: \$30,543.20 in funding in order to purchase a new LP15 cardiac monitor as well as (3) 100w VHF radios for the ambulance and Suburban. RFPD was approved for the funding, the purchase order has been executed. Kunz asked the Rico Center to fund the 20% match in their 2019 cycle. Closeout of the grant is June 30th, 2019.

USDA VFA 2018 grant: Request for \$1579.36 in funds for wildland fire equipment and PPE. 50% match. Approved. Closeout was September 30, 2018. Reimbursement is pending.

El Pomar grant: Request for \$3178.52 in funds for wildland fire equipment and PPE. Approved, and payment has been received. Kunz received permission from El Pomar to reallocate the \$1579 of surplus funds for additional wildland fire equipment to outfit an additional truck with hose and fittings. Closeout is August, 31, 2019.

Grants (Submitted):

Rico Center 2019: The submitted request was for \$39,027.30 to support Rescue, Fire and EMS operations, as well as \$2525 for the 2019 Fourth of July Celebration.

FPPA: Kunz will re-contact the FPPA to see whether they are accepting management of volunteer fire funds at this time, with the intent to improve returns from over \$150k in pension funds. Currently the funds are invested with CSAFE at 2¼%.

Ambulance Revenue: Kunz reviewed the history of the Department's billing for ambulance services. The Board asked for ambulance rate reviews to be put on the January 2019 agenda.

Website: Kunz will contact Judy Schaefer and see what it may take to purchase the domain name and get the website transferred to Karen Overn.

Fire Chief Report: RVFD member David Kunz

Runs: 3 runs since the last meeting: SAR/EMS for an injured mountain bike in Scotch Creek; female reporting shortness of breath along the highway; a fire in an outbuilding in Dunton, which was contained by West Fork Fire until Rico And Dolores could support; also a SAR in Scotch Creek that was cancelled.

Training: There appears to be sufficient local interest to pursue funding/scheduling for an EMT class to be held in Rico. Stacy Sheridan, Monroe Ivy, Sarah Eckles, Benn Vernadakis, and Janessa Jackson are all interested. It is possible that additional students could come from the community at large as well as Telluride.

Equipment: the Suburban still needs tires. Ray Aspromonte will service brakes on all the diesel trucks, date TBD.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: Gregg Anderson spoke with Norwood Chief Joseph Conway. He stated that Norwood expressed interest in a mutual aid agreement, or possibly “combining” the agencies (?). The District expansion will need to be addressed in the 2019 Budget (new business); Kunz will research the legality of what the District can spend money on.

Fire Inspections for Commercial property / Multi-Family residences: Stacy Sheridan will follow up with Keri DiStefano on this topic.

New Business:

Draft 2019 Budget Worksession: The Board reviewed the draft of the proposed budget. Revenue from property tax is declining slowly due to Gallagher and will continue to do so until assessed valuations increase. Direction from the Board regarding specific line items will be incorporated into the next draft of the Budget.

Dolores State Bank account access/Update signature card: The Board directed Kunz to get a new signature card in order to update the active signatories: specifically to delete Tom Clark and to add Stacy Sheridan and Mary Hagan to the DSB General and Pension accounts.

Community Thanksgiving Dinner: The Rico Community Church and Women’s Club have requested that the Fire Department host the community Thanksgiving dinner (previously held at the town Hall). The Town is also willing to provide money to pay for the food. Department members would have to cook the turkeys (either by pit or by oven) and the potatoes. The dinner would occur on the 17th or 18th of November. Susan Robertson will confirm date and specifics with the Department.

The regular November RFPD meeting will be rescheduled to November 26th due to Kunz’s travel and Thanksgiving. The regular December RFPD meeting / budget approval will be held on December 10th.

A motion to adjourn was made by Mary Hagan and seconded by Susan Robertson at 8:37 p.m. Approval was unanimous.

Chairman

Secretary

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
December 10th, 2018

The regular Rico Fire Protection District Meeting was called to order at 7:09 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Gregg Anderson, Mary Hagan, Tyler Lapp, and Stacy Sheridan.

Guests Present: RFPD Administrator Dave Kunz.

Approval of Agenda: Gregg Anderson moved to approve the agenda as written, Stacy Sheridan seconded. Approval was unanimous.

Approval of Minutes: Gregg Anderson moved to approve the minutes for November 26th, 2018 as submitted; Stacy Sheridan seconded the motion. Approval was unanimous.

Public Comment: No public comment.

Approval of Financial Report and Accounts Payable: Stacy Sheridan moved to approve the financial report and to pay the bills as presented; seconded by Gregg Anderson. Approval was unanimous.

Administrative Report:

Grants (Awarded):

EMTS-19: Requested: \$30,543.20 in funding in order to purchase a new LP15 cardiac monitor as well as (3) 100w VHF radios for the ambulance and Suburban. RFPD was approved for the funding, the purchase order has been executed. Kunz asked the Rico Center to fund the 20% match in their 2019 cycle. The grant was modified to purchase refurbished radios, which have arrived and have been invoiced. Closeout of the grant is June 30th, 2019.

USDA VFA 2018 grant: Request for \$1579.36 in funds for wildland fire equipment and PPE. 50% match. Approved. Closeout was September 30, 2018. Reimbursement has been approved, payment has been deposited. Closed out.

El Pomar grant: Request for \$3178.52 in funds for wildland fire equipment and PPE. Approved, and payment has been received. Kunz received permission from El Pomar to reallocate the \$1579 of surplus funds for additional wildland fire equipment to outfit an additional truck with hose and fittings. Closeout is August, 31, 2019.

Grants (Submitted):

Rico Center 2019: The submitted request was for \$39,027.30 to support Rescue, Fire and EMS operations, as well as \$2525 for the 2019 Fourth of July Celebration. Kunz reported that he has talked with Gretchen Treadwell and that the grant seems likely to be approved.

DOLA pension grant: the State payment for 2018 was approved, receipt of the check is pending.

Fire Chief Report: David Kunz

Runs: None since the 11/26 meeting.

Training: Sarah Eckles and Mike O'Connor will take a Firefighter 1 class given by the Montezuma Chiefs Ass'n. The class will move between agencies and will be hosted by Rico for a part of the class. 'Surfer' Dan Curtis and three Telluride EMS members put on a CPR class at the Rico Firehouse on December 3rd, 11 Rico firefighters were certified.

Equipment: Kunz will get new tires installed on the Suburban. Ray Aspromonte will service brakes on all the diesel trucks, date TBD. High-power mobile radios need to be installed. Richard Kearney donated two trials motorcycles to the Department. One will need an adjustment for altitude. The motorcycles will also need to be insured.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: No report.

Fire Inspections for Commercial property / Multi-Family residences: Stacy Sheridan will follow up with Keri DiStefano on this topic.

Dolores State Bank update signature card: Board members completed and signed the paperwork for the signature card. Kunz will check with Pam at DSB to confirm what other information is needed.

RFPD Christmas Party: will be held on December 15th at 6 PM.

New Business:

Resolution 2018-5: Resolution to Adopt 2019 Budget: Gregg Anderson moved to approve motion 2018-5; Stacy Sheridan seconded. Approval was unanimous.

Resolution 2018-6: Resolution to Appropriate Sums of Money: Mary Hagan moved to approve motion 2018-6; Gregg Anderson seconded. Approval was unanimous.

Resolution 2018-7: Resolution to Set Mill Levies: Tyler Lapp moved to approve motion 2018-7; Stacy Sheridan seconded. Approval was unanimous.

Resolution 2018-8: Amending the 2018 Budget: Stacy Sheridan moved to approve motion 2018-8; Mary Hagan seconded. Approval was unanimous.

A motion to adjourn was made by Gregg Anderson and seconded by Tyler Lapp at 7:30 p.m. Approval was unanimous.

Chairman

Secretary