

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
March 18th, 2019

The regular Rico Fire Protection District Meeting was called to order at 7:04 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Gregg Anderson, Mary Hagan, Tyler Lapp, and Stacy Sheridan. Susan Robertson was absent.

Guests Present: RVFD Fire Chief Todd Jones, RFPD Administrator Dave Kunz.

Approval of Agenda: Gregg Anderson moved to approve the agenda with the additions of: the Fourth of July, the appointment of new officers, and a discussion of the RFPD regular meeting day and time under New Business. Tyler Lapp seconded. Approval was unanimous.

Approval of Minutes: Tyler Lapp moved to approve the minutes for December 10th, 2018 as submitted; Gregg Anderson seconded the motion. Approval was unanimous.

Public Comment: No public comment.

Approval of Financial Report and Accounts Payable: Gregg Anderson moved to approve the financial report and to pay the bills as presented; seconded by Mary Hagan. Approval was unanimous.

Gregg Anderson moved to authorize the transfer of \$4,500 from the CSAFE Pension account to the Dolores State Bank pension account to cover 2019 Pension checks; seconded by Tyler Lapp. Approval was unanimous.

Stacy Sheridan moved to transfer \$400 from the DSB General account to the DSB debit card account for miscellaneous expenses; seconded by Mary Hagan. Approval was unanimous.

Administrative Report:

Grants (Awarded):

EMTS-19: \$30,543.20 in funding in order to purchase a new LP15 cardiac monitor as well as (3) refurbished 100w VHF radios for the ambulance and Suburban. Grant is fulfilled, invoiced, reimbursed, and has been closed out.

El Pomar grant: Request for \$3,178.52 in funds for wildland fire equipment and PPE. Approved, and payment has been received. Kunz received permission from El Pomar to reallocate the \$1,579 of surplus funds for additional wildland fire equipment to outfit an additional truck with hose and fittings, which have been received and paid for. Closeout is pending.

Rico Center 2019: The submitted request was for \$39,027.30 to support Rescue, Fire and EMS operations, as well as \$2,525 for the 2019 Fourth of July Celebration was approved and payment received.

Grants (Submitted):

CFSDPG grant: Kunz submitted a request for \$6,930 to the grant program (no match). The proposed project would fund particulate-rated fire hoods, structural firefighting gloves and SCBA facepieces. Notification of the grant review is pending.

Kunz briefed the Board on a service contract for the new LP 15 monitor that would provide mail-out service to recalibrate/update the monitor on a yearly basis. The four-year agreement would cost \$1183.20. The Board had questions in regards to whether not updating the monitor would create an insurance or liability issue, and whether any money could be saved by taking the monitor a larger regional agency that brought the tech in-house. General agreement that this seems like a bunch of moneymaking BS that soaks a smaller agency with infrequent AED use.

Fire Chief Report: Fire Chief Todd Jones

Runs: (4) runs thus far in 2019: fire district personnel responded to an on-highway avalanche to extract a trapped motorist and search for another vehicle; (2) mutual aid MVA responses to aid Dolores Fire; an ambulance response to a 72 YO male with a possible broken hip in Sundial.

Training: Sarah Eckles and Mike O'Connor are taking a Firefighter 1 class given by the Montezuma Chiefs Ass'n. The class will move between agencies and will be hosted by Rico in April. Brandon Watson is taking a FF1 class in Telluride. S130/190 (wildland fire basic class) may be taught in Rico this spring or alternatively in Lewis-Arriola. Dolores Fire is planning a swiftwater class.

Equipment: No major issues on apparatus or equipment. The snow has caved over the lower heater flue pipe again, the ambulance bay heater should be relocated/upgraded due to similar problems with snow buildup. Jones is concerned at the large pileup of snow to the west of the building. The Board agreed to pay for Jones' backhoe fuel and hours to clear some of the snow.

923 needs lettering in order to respond to wildland fires.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: This item will require planning and work in order for the expansion of the District to be put to the voters in November of 2020, probably requiring a pamphlet with the goal/plan of the District expansion to test the waters for potential voters. Other items to be considered: invite West Fork Fire District to meet with the Rico District. Make clear that funds collected from the annexed areas will go toward improvement of said areas. Consideration of a housing component in any proposed fire stations.

Fire Inspections for Commercial property / Multi-Family residences: Tyler Lapp reported that he thought the Town had passed a resolution requiring certain fire safety items in commercial lodging. Kunz will check and confirm, if so this item can be removed from Old Business.

New Business:

Discussion: Amending RFPD Ambulance Rates: Ambulance rates have not been revised since 2012. Kunz has noted that the EMTS grant reviewers bring up RFPD's low ambulance rates during funding review. Business Options provided data from their other providers for BLS non-emergent (\$300-\$800), BLS emergent (\$800-950) and per-mile costs (\$22-\$25). Questions and comments: given RFPD's partial transports, can RFPD just impose a high mileage rate and potentially no base rate? How can RFPD capture mileage revenue from transfers? What do other services that often have intercepts do? Kunz will contact Matt Lindsay (SWMH) and Kimmett Holland from Silverton.

Fourth of July 2019: As per Chief Jones, the Community Picnic will be held on Saturday, July 6 (location of Town Park or Ballfield TBD); Bake Sale will also be on the 6th; Light Parade will be held on Friday at dusk, followed by ice cream at the firehouse courtesy of the Women's Club.

Appointment of Officers 2019: Gregg Anderson moved to appoint Tyler Lapp chairman; Gregg Anderson Treasurer, and Stacy Sheridan as Secretary; Tyler Lapp seconded. Approval was unanimous.

Resolution 2019-1: Approval of Application for Exemption from Audit: Gregg Anderson moved to approve Resolution 2019-1; Stacy Sheridan seconded. Approval was unanimous.

A motion to adjourn was made by Stacy Sheridan and seconded by Mary Hagan at 8:30 p.m. Approval was unanimous.

Chairman

Secretary

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
May 20th, 2019

The regular Rico Fire Protection District Meeting was called to order at 7:08 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Gregg Anderson, Tyler Lapp, Susan Robertson and Stacy Sheridan. Mary Hagan was absent.

Guests Present: RFPD Administrator Dave Kunz.

Approval of Agenda: Gregg Anderson moved to approve the agenda as written; Susan Robertson seconded the motion. Approval was unanimous.

Approval of Minutes: Tyler Lapp moved to approve the minutes for March 18th, 2019 as submitted; Stacy Sheridan seconded the motion. Approval was unanimous, with Susan Robertson abstaining.

Public Comment: No public comment.

Approval of Financial Report and Accounts Payable: Additional bills to include: \$115.80 in reimbursement to Benn Vernadakis for vehicle service (Rescue 926); \$7.96 in payment to Amazon; \$499.00 to AirCompressorsDirect to purchase an air compressor (Rico Center 2019). The Board discussed renewing the Accidental Death and Dismemberment policy; the cost of a three year renewal to cover the 15 members of the department would cost \$1487. Tyler Lapp moved to approve the financial report and to pay the bills as presented including additional bills; seconded by Susan Robertson. Approval was unanimous. Fraley evenpay will be \$240/month for 2019-20.

Administrative Report:

Grants (Awarded):

El Pomar grant: Request for \$3,178.52 in funds for wildland fire equipment and PPE. After receiving additional funding for the project from the VFA, Kunz received permission from El Pomar to reallocate the \$1,579 of surplus funds in order to outfit an additional truck with wildland hose and fittings. All equipment has been received, inventoried and paid for. Closed out this month.

Rico Center 2019: \$39,027.30 in funding to support Rescue, Fire and EMS operations, as well as \$2,525 for the 2019 Fourth of July Celebration. Fulfillment is in process; closeout is September 1st.

CFSDPG grant: \$6,930 to purchase particulate-rated fire hoods, structural firefighting gloves and SCBA facepieces. Orders are being submitted pending sizing information. Purchases to be completed by June 30th; closeout July 31st.

Kunz reported that he had spent significant time reducing and reorganizing electronic and paper files, as well as inputting equipment and personnel data into the IQS, ROSS and WebEOS databases. Kunz also mentioned that he anticipates travelling more in the near future due to family concerns, but that he can do everything but write checks remotely.

Fire Chief Report: RVFD member David Kunz

Runs: (5) since the last meeting: two mutual aid calls for MVA's without injury; an early-morning call to a Rico address for a ketamine reaction; a response downvalley for a propane odor; and a fire alarm up the West Fork.

Training: Sarah Eckles and Mike O'Connor continue their Firefighter 1 class given by the Montezuma Chiefs Ass'n. Brandon Watson is taking a FF1 class in Telluride. RVFD trained on the raft earlier in the month.

Equipment: Kunz is talking to Champion graphics about vehicle lettering.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: No report.

Fire Inspections for Commercial property / Multi-Family residences: The Town was scheduled to pass the first reading of this resolution at its May meeting. Kunz will check and confirm, if so this item can be removed from Old Business.

Discussion: Amending ambulance rates and billing: Rico must have an EMT on board the ambulance to bill as an ambulance, without an EMT the ambulance is considered a rescue and medicare will not pay for transport. Rico can bill for mileage from the point of patient pickup to the point of transfer to the SWMH ambulance. RFPD could also consider billing for extrication and rescue services.

No matter what the published ambulance rates are, Medicare will only pay \$400 for an ambulance transport. The Board agreed on a new schedule of rates to be put into a resolution for June.

2019 Fourth of July: FOJ parade, food line, duck race and fireworks on the 4th. Light Parade will be held on Friday at dusk, followed by ice cream at the firehouse courtesy of the Women's Club. The Community Picnic will be held on Saturday, July 6 at the Rico Town Park. Bake Sale will also be on the 6th. Susan will start getting the food order together, Stacy will order some additional serving dishes from Etundra.

New Business:

RFPD Website: The Board's opinion was that Karen Overn's proposal was too costly, and will look into having Clara Kunz redo the website. The goal would be to have the new site up and running by mid-June. Tyler Lapp said that he could help figure out the domain and hosting issues.

RVFD EMT Class: Potentially (8) students and an August start. Class to be put on by Pueblo Community College or the SWMH training center. Cost is approximately \$2000/student. The FAFSA grant or CREATE grant funding may defray some of the cost.

Memorial Day Service Pass Through: Jenny Nunley applied for Rico Center funds to help pay for the bagpiper and color guard at the Memorial Day service. RFPD will act as a pass-through for the funds this year, however suggestion was made for Jenny to find another non-profit to act as a pass through for future years, possibly the Womens Club or the Cemetery District.

Commnet/ATN Cellphone tower project: In order to provide additional capacity to support the FirstNet system (which reserves a dedicated amount of bandwidth for first responders to utilize during emergencies) Commnet/ATN are proposing to replace the existing 30-foot tower with a 45-foot one within the next year. Kunz has spoken to Cindy Phillips at ATN as well as Town manager Kari Di Stefano about the project. The District directed Kunz to draft a resolution of support for the project for consideration at the June meeting.

RFPD meeting schedule: Susan Robertson expressed concern that she would miss excessive RFPD meetings due to her schedule. The Board agreed to work with Susan's schedule and not to change the regular meeting time.

A motion to adjourn was made by Gregg Anderson and seconded by Stacy Sheridan at 8:28 p.m. Approval was unanimous.

Chairman

Secretary

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
June 17th, 2019

The regular Rico Fire Protection District Meeting was called to order at 7:12 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Gregg Anderson, Mary Hagan, Tyler Lapp, Susan Robertson and Stacy Sheridan.

Guests Present: Harper Lee Lapp

Approval of Agenda: Susan Robertson moved to approve the agenda as written; Tyler Lapp seconded the motion. Approval was unanimous.

Approval of Minutes: Gregg Anderson moved to approve the minutes for May 20th, 2019 as submitted; Susan Robertson seconded the motion. Approval was unanimous.

Public Comment: No public comment.

Approval of Financial Report and Accounts Payable:

Tyler Lapp moved to approve the financial report and to pay the bills as presented including additional bills; including an additional payment to Etundra for \$69.18 for durable equipment for the food line. Seconded by Stacy Sheridan. Approval was unanimous.

Administrative Report:

Grants (Awarded):

Rico Center 2019: \$39,027.30 in funding to support Rescue, Fire and EMS operations, as well as \$2,525 for the 2019 Fourth of July Celebration. Fulfillment is in process; closeout is September 1st.

CFSDPG grant: \$6,930 to purchase particulate-rated fire hoods, structural firefighting gloves and SCBA facepieces.. Purchases to be completed by June 30th; closeout July 31st.

Fire Chief Report: No report. Mike O Connor and Sarah Eckles are close to successfully completing their Firefighter 1 class.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: No report.

2019 Fourth of July: FOJ parade, food line, duck race and fireworks on the 4th. Light Parade will be held on Friday at dusk, followed by ice cream at the firehouse courtesy of the Women's Club. The Community Picnic will be held on Saturday, July 6 at the Rico Town Park. Bake Sale will also be on the 6th. Susan will start getting the food order together. Fireworks availability is in question due to a distributor issue.

RVFD EMT Class: Potentially (8) students and an August start. Class to be put on by Pueblo Community College or the SWMH training center. Cost is approximately \$2000/student. The FAFSA grant or CREATE grant funding may defray some of the cost.

New Business:

Resolution 2019-2: Amending Ambulance Rates: Tyler Lapp moved to approve Resolution 2019-2; Susan Robertson seconded. Approval was unanimous.

Resolution 2019-3: Support for Cellphone Tower: Tyler Lapp moved to approve Resolution 2019-3; Gregg Anderson seconded. Approval was unanimous.

A motion to adjourn was made by Stacy Sheridan and seconded by Tyler Lapp at 7:29 p.m. Approval was unanimous.

Chairman

Secretary

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
July 15th, 2019

The regular Rico Fire Protection District Meeting was called to order at 7:04 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Gregg Anderson, Mary Hagan, Tyler Lapp, Susan Robertson and Stacy Sheridan.

Guests Present: RVFD Fire Chief Todd Jones; RFPD Administrator David Kunz

Approval of Agenda: Susan Robertson moved to approve the agenda as written; Stacy Sheridan seconded the motion. Approval was unanimous.

Approval of Minutes: Gregg Anderson moved to approve the minutes for June 17th, 2019 as submitted; Susan Robertson seconded the motion. Approval was unanimous.

Public Comment: No public comment.

Approval of Financial Report and Accounts Payable: Chief Jones stated that the fireworks bill would be \$7500 for approximately 800 shells. He added that he would look for another source for next year due to the late delivery. Gregg Anderson moved to approve the financial report and to pay the bills as presented including an additional bill from Le Pew Porta-Johns for \$300; seconded by Stacy Sheridan. Approval was unanimous.

Administrative Report: Kunz stated that most of his hours for this month were spent fulfilling the Rico Center and CFSDPG grants as well as the Fourth of July.

Grants (Awarded):

Rico Center 2019: \$39,027.30 in funding to support Rescue, Fire and EMS operations, as well as \$2,525 for the 2019 Fourth of July Celebration. Fulfillment is in process; closeout is September 1st.

CFSDPG grant: \$6,930 to purchase particulate-rated fire hoods, structural firefighting gloves and SCBA facepieces.. Purchases have been completed. Closeout is July 31st.

Fire Chief Report:

Runs: (8) since the last meeting: an elder escape; a SAR in Bear Creek; a car vs. deer mutual aid; a brush fire reported up the West Fork; an assault; a welfare check; a fall at the gas station; and a SAR on El Diente.

Training: Sarah Eckles and Mike O'Connor completed their Firefighter 1 class. Sarah was the valedictorian at the graduation ceremony. They still have to pass the HAZMAT test. RFPD will host the 2020 class graduation. Brandon Watson is still in the Telluride FF1 class, which is more internet-based.

The Tri-State event is hosted in Gallup this year. Chief Jones expects 8 firefighters and 3 guests to attend.

Equipment: Engine 923 had a leak in the pump packing which has been addressed. Air brake inspection on all trucks still needs to be scheduled.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: West Fork Fire and RFPD have been working together on calls over the past year. West Fork Fire would be operated as a year-round station, while a potential station at Groundhog Reservoir would be 6 months/year. Groundhog area did a survey of Fire Protection needs and they may have land for a station. There are several retired firefighters interested in staffing and responding in the Groundhog area. There is land and potential for another Fire Station at Fish Creek. Glade Ranch area would likely be covered by Pleasant View FD.

Kunz will work on text for a trifold brochure to explain RFPD's expansion proposal to include: the financial impact of joining the District, a map of the existing and proposed District, and an explanation that at this time no District is

obligated to respond to emergencies/fires outside of District boundaries; outline of the plan for management of apparatus, facilities, communications and personnel; include a unique link to online survey to gauge voter interest. RFPD should invite the West Fork Directors to a meeting, and potentially consider seating a WF Fire director on the RFPD board. RFPD should also pursue a Mutual Aid agreement with Norwood Fire.

RVFD EMT Class: Potentially (8) students and an August start. The class will be put on by Pueblo Community College or the SWMH training center. Cost is approximately \$2000/student. Nobody qualified for the FAFSA grant, Kunz has started work on the CREATE grant. The CREATE grant will require ambulance trip report compliance prior to applying for financial waiver approval. Kunz is hoping to receive grant approval by the end of September.

New Business:

2019 Fourth of July debrief and financial summary: Most bills and receipts are in for the FOJ event. The Fire District cleared about \$1500 for the weekend. Chief Jones commented that a dumpster should be in the budget for next year and that Le Pew should leave the porta potties for the OT picnic. The 2020 FOJ falls on a Saturday, therefore the OT picnic would be Sunday, 7/5/20 and the WC Bake Sale could be Saturday 7/4/20. Comment that having the OT picnic at the Ball Field involves a lot of work due to field prep and that the access to the field is a problem for some vehicles.

A motion to adjourn was made by Tyler Lapp and seconded by Stacy Sheridan at 8:26 p.m. Approval was unanimous.

Chairman

Secretary

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
September 16th, 2019

The regular Rico Fire Protection District Meeting was called to order at 7:06 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Tyler Lapp, Susan Robertson and Stacy Sheridan. Gregg Anderson and Mary Hagan were out of town.

Guests Present: RVFD Fire Chief Todd Jones; RFPD Administrator David Kunz, Allyn Svoboda

Approval of Agenda: Susan Robertson moved to approve the agenda as written; Stacy Sheridan seconded the motion. Approval was unanimous.

Approval of Minutes: Tyler Lapp moved to approve the minutes for July 15th, 2019 as submitted; Susan Robertson seconded the motion. Approval was unanimous.

Public Comment: No public comment.

Approval of Financial Report and Accounts Payable: Tyler Lapp moved to approve the financial report and to pay the bills as presented; seconded by Stacy Sheridan. Approval was unanimous.

Administrative Report:

Grants (Awarded):

Rico Center 2019: \$39,027.30 in funding to support Rescue, Fire and EMS operations, as well as \$2,525 for the 2019 Fourth of July Celebration. Closeout occurred September 1st. The surplus funding reversion check for \$824.63 is on this month's Financial Report.

Grants (Submitted): CREATE grant: Kunz has applied for \$8169.60 in funding through the Colorado Rural Health Center's CREATE grant to fund the Rico EMT class. The preliminary hearing (9/10) will be to approve the waiver for the normal 50/50% funding; Kunz has requested 80/20% split. The secondary hearing (9/24) will determine if the project will be funded.

Fire Chief Report:

Runs (9): A mutual aid search for an 86 Y.O. male near Dolores; a search for a 14 Y.O. male in West Fork; a motorist assist on Bolam Pass; a possible concussion at Priest Gulch; a 36 Y.O. female with chest pain on Eder St.; a 10 Y.O. male with breathing difficulty on River; a 38 Y.O. male with a shoulder injury at Rico Town Park; a mutual aid SAR for a 40 Y.O. female near Grizzly Peak; a female having an allergic reaction at the Lizard Head Trailhead. Firemen Brandon Watson and Justin Juarez sustained injuries while riding motorcycles on the Grizzly Peak SAR. Juarez used his personal insurance to get checked out, will wear a sling for several days and believes that he will be fine. The County has filed a workman's comp claim to cover Watson, who suffered a fractured patella. The Sheriff's Office has expressed concern in regards to adequate documentation of rescue skills of SAR personnel. Kunz has provided documentation on Watson and will follow up to make sure he gets compensated for lost work. Chief Jones has had several discussions with Sheriff Davis in regards to the County's coverage of SAR personnel. This will be an ongoing issue.

Training: Extrication class scheduled at the Rico Firehouse, September 22.

Equipment: Graphics and identification of vehicles through KFR graphics of Cortez. Kunz will continue to move this forward.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: The Board reviewed the County map and the proposed additional service for the Groundhog (seasonal) and Fish Creek areas, as well as the integration of the

West Fork District into RFPD. As per Chief Jones, the goal would be to “encompass as much private land as we think we could reasonably protect”. Jones will try to schedule a joint meeting with West Fork Fire. Kunz has drafted a mailing to be sent to homeowners to inform and gauge interest in the expansion which the Board will review.

RVFD EMT Class: The CREATE funding for 80% of the class will go through financial review and project approval. The decisions should be known by early October. The earliest that the class could start is October 24. Estimated cost of the class will be \$2000/head, and Kunz applied for funding assuming that (6) FD members would take the class. Matt Lindsay/ Southwest Health Systems Education Center provided a quote to teach the class. Kunz will request additional funding for the class to cover the match plus incidentals through the 2020 Rico Center grant.

New Business:

Rico Center 2020 grant: Kunz plans to apply for funding to either replace expired air tanks for the Scott SCBA’s or to replace the Scotts with an MSA product; a second thermal imaging camera; tools and storage for the firehouse; air hose reels; floor battery charger. The grant request will also include money for the 2020 Fourth of July celebration. Susan Robertson requested additional money for the post-parade food line. The grant is due October 1, 2019.

Rico Website Hosting: EGE agreement with SIPA: Tyler Lapp found a state-sponsored site that will host websites for public entities for free. This agreement is the first step in getting ricofire.org to a different hosting platform at no cost.

A motion to adjourn was made by Tyler Lapp and seconded by Stacy Sheridan at 8:36 p.m. Approval was unanimous.

Chairman

Secretary

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
October 21st, 2019

The regular Rico Fire Protection District Meeting was called to order at 7:06 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Gregg Anderson, Mary Hagan, Tyler Lapp, and Stacy Sheridan. Susan Robertson was absent due to illness.

Guests Present: RVFD Fire Chief Todd Jones; RFPD Administrator David Kunz

Approval of Agenda: Stacy Sheridan moved to approve the agenda as written; Mary Hagan seconded the motion. Approval was unanimous.

Approval of Minutes: Tyler Lapp moved to approve the minutes for September 16th, 2019 as submitted; Susan Robertson seconded the motion. Approval was unanimous, with Mary Hagan abstaining.

Public Comment: No public comment.

Approval of Financial Report and Accounts Payable: Tyler Lapp moved to approve the financial report and to pay the bills as presented; seconded by Stacy Sheridan. Approval was unanimous.

Administrative Report:

Grants (Awarded):

CREATE grant: \$8169.60 in funding through the Colorado Rural Health Center's CREATE grant to fund the Rico EMT class.

Grants (Submitted):

Rico Center 2019: \$34,071.06 in funding to support Rescue, Fire and EMS operations, as well as \$2,775 for the 2019 Fourth of July Celebration.

Grants (Pending):

FEMA FY 2018 AFG grant, this is a six-agency grant for dual band radios.

Fire Chief Report:

Runs (6): 70 YO male, abdominal pain; mutual aid to Dolores Fire for Lost Canyon fire mop-up; vehicle check; SAR for injured biker (sent to wrong GPS); vehicle assist; search for a body in Taylor Creek

Training: EMT class, to follow on agenda.

Equipment: Building maintenance to reroute reverber-ray heaters. Repair of snowmobile A Arm on Arctic Cat.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: Board members reviewed the County map and determined that the preliminary expanded District Boundary would be approx to the 38000 line along the Dolores-Norwood road, following the section lines. The Board approved of the language in Kunz's draft letter. There was some discussion about how to graphically represent the County, existing District and expanded District on the proposed mailer, and that a more detailed map could be on the District website. Gregg can manipulate the different layers of the map in CAD if he can get a .dxf file from Amber. The goal is to have the mailer (to include the existing text, a map {property owners names redacted}and a unique link to an online SurveyMonkey type survey), ready to send out by January 2020.

Under the expanded District, West Fork Volunteer FD would be brought under RFPD. WFVFD currently has a brush truck, tanker and engine. The site for their station has not yet been donated. New stations would be constructed at Fish Creek and Groundhog Reservoir. A 40 x 60 foot building could house several apparatus and necessary equipment. Chief Jones mentioned the possibility of employee housing in the stations. Gregg Anderson asked

about the rough cost of that building footprint. Kunz added that utilities, maintenance and insurance expenses would also need to be factored in.

RVFD EMT Class: there are currently (5) RVFD members interested in the class: Monroe Ivy, Benn Vernadakis, Sarah Eckles, Justin Juarez and Tyler Farrar. Monroe has been in contact with Justin Lindsay at SWMH training and they are looking at a January, 2020 start. Tentative class schedule is Monday and Thursday evenings 6-9 pm and every other Saturday for 6h. Most classes would be held in Rico, some would be in Cortez. The class cost for 6 students is \$10,440. The CREATE funding will cover \$8,169.60. Kunz requested \$3,000 from the Rico Center for 2020 for the match and incidental expenses. Note that the CREATE funding is a reimbursement AFTER the students pass the National EMT exam. A student agreement will be on the November agenda.

New Business:

First Review of 2020 Budget Draft: Kunz presented a number of documents related to the history of the District's mill levy income, debt and cash reserves. Kunz will revise the draft 2020 Budget as per the Board's request. The Board will finalize the budget in November, and the 2020 Budget approval is scheduled for December 9th.

Dolores County SAR: personnel documentation, certification and liability:

After the September 8th Grizzly Peak SAR in which 2 RFPD rescuers sustained injuries, the Dolores County Sheriff and County Attorney have become concerned about the County's liability for SAR members, qualifications of SAR team members, and chain of command. Kunz has given the SO a roster with the current members, including their EMS and CDL qualifications. The SO would also like to know which members are qualified for rescue operations (e.g: who is "qualified" to ride a snowmobile, 4X4, dirt bike; river, rope and snow rescue qualifications, etc). However, there are no objective qualifications standards for these skills. DOCO SO would also like for Rico SAR to adopt standard operating guidelines. There was some discussion over whether Rico SAR should be its own entity, in which case the District would self-insure and be wholly responsible for its own equipment, inventory, purchases etc. and respond to rescues under the terms of an MOU with DOCO SO.

A motion to adjourn was made by Gregg Anderson and seconded by Tyler Lapp at 9:23. Approval was unanimous.

Chairman

Secretary

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
November 18th, 2019

The regular Rico Fire Protection District Meeting was called to order at 7:04 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Gregg Anderson, Mary Hagan, Tyler Lapp, and Stacy Sheridan. Susan Robertson was absent due to a medical appointment.

Guests Present: RVFD Fire Chief Todd Jones; RFPD Administrator David Kunz

Approval of Agenda: Stacy Sheridan moved to approve the agenda as written; Gregg Anderson seconded the motion. Approval was unanimous.

Approval of Minutes: Tyler Lapp moved to approve the minutes for October 21st, 2019 as submitted; Stacy Sheridan seconded the motion. Approval was unanimous.

Public Comment: No public comment.

Approval of Financial Report and Accounts Payable: The Board discussed putting Capital Improvement funds and General Account funds into an account bearing a higher interest rate. Kunz will contact Bob Krug at CSAFE to get the latest rates on the CSAFE and CORE funds. There was also discussion in regards to the WEX fuel card account and to make sure that all charges to the account are legitimate. Gregg Anderson moved to approve the financial report and to pay the bills as presented; seconded by Stacy Sheridan. Approval was unanimous.

Administrative Report:

Grants (Awarded):

CREATE grant: \$8169.60 in funding through the Colorado Rural Health Center's CREATE grant to fund the Rico EMT class.

Grants (Submitted):

Rico Center 2020: \$34,071.06 in funding to support Rescue, Fire and EMS operations, as well as \$2,775 for the 2019 Fourth of July Celebration.

Grants (Pending):

FEMA FY 2018 AFG grant: this is a six-agency grant for dual band radios. Kunz has submitted the information requested by Rick Spencer of Cortez FD who is submitting the grant.

2020 VFA grant: this is a 50/50 match for wildland fire equipment. The application period for the grant has not yet opened.

Kunz commented that his time this month was spent primarily on grants and the budget.

Fire Chief Report:

Runs (3): A 53- year old male with an isolated hand injury was transported by private party after RFPD personnel contacted him; firefighters attempted to contact and transport the drivers of a moving truck that got stuck on the Scotch Creek road; RFPD assisted with personnel and equipment on the report of smoke up Little Bear Creek.

Training: EMT class, to follow on agenda. Other training in-house.

Equipment: Building maintenance to reroute reverber-ray heaters. Repair of snowmobile A Arm on Arctic Cat which will require exchange of the ordered arms. Mechanic to inspect all engines and adjust brakes.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: Kunz has researched a number of different online survey options. The only survey question would be whether the recipient would be willing to pay the mill levy to be included in the District. There was some discussion about how to graphically represent the County,

existing District and expanded District on the proposed mailer, and comment that a more detailed map could be on the District website. The file that Amber provided to Gregg does not have sufficient detail.

2020 Budget Hearing: the final valuation came in slightly higher than the preliminary, so there is some additional funding to work with. The Board suggested supplementing the Building and Vehicle repair and Maintenance line items by \$2000 each. The 2020 Budget is scheduled for approval on December 9th.

Dolores County SAR: personnel documentation, certification and liability: Chief Jones is willing to sign off that individual personnel are sufficiently qualified in various rescue disciplines.

New Business:

EMT Class student agreement: there are currently (5) RVFD members interested in the class: Monroe Ivy, Benn Vernadakis, Sarah Eckles, Justin Juarez and Jenessa Jackson. There is one student from Dolores Fire and one from the West Fork who may also participate. Tyler Farrar has not been attending meetings. The class will start in January, 2020. Tentative class schedule is Monday and Thursday evenings 6-9 pm and every other Saturday for 6 hours. Most classes would be held in Rico, some would be in Cortez. The class cost for 6 students is \$10,440. The CREATE funding will cover \$8,169.60. Kunz requested \$3,000 from the Rico Center for 2020 for the match and incidental expenses. CREATE reimbursement is contingent on the students passing the National EMT exam. Gregg Anderson presented a revised student agreement that would give students a one-time \$250 clothing allowance after completing the terms of the student agreement.

Pension qualification: Kim Jones: Kunz attested that Jones had met the qualifications to receive a pension. Stacy Sheridan moved to approve Kim Jones' pension payment starting in December, 2019. Mary Hagan seconded the motion. Approval was unanimous.

A motion to adjourn was made by Stacy Sheridan and seconded by Gregg Anderson at 8:38. Approval was unanimous.

Chairman

Secretary

Meeting Minutes for
Rico Fire Protection District
Regular Meeting
December 9th, 2019

The regular Rico Fire Protection District Meeting was called to order at 7:10 p.m. by Chairman Tyler Lapp.

Members Present: RFPD board members Gregg Anderson, Mary Hagan, Tyler Lapp, and Susan Robertson, Stacy Sheridan.

Guests Present: RFPD Administrator David Kunz

Approval of Agenda: Gregg Anderson moved to approve the agenda as written; Stacy Sheridan seconded the motion. Approval was unanimous.

Approval of Minutes: Tyler Lapp moved to approve the minutes for November 18, 2019 as submitted; Gregg Anderson seconded the motion. Approval was unanimous, with Susan Robertson abstaining.

Public Comment: No public comment.

Approval of Financial Report and Accounts Payable: Gregg Anderson moved to approve the financial report and to pay the bills as presented; seconded by Susan Robertson. Approval was unanimous.

Administrative Report:

Grants (Awarded):

CREATE grant: \$8169.60 in funding through the Colorado Rural Health Center's CREATE grant to help fund the Rico EMT class.

Grants (Submitted):

Rico Center 2020: \$34,071.06 in funding to support Rescue, Fire and EMS operations, as well as \$2,775 for the 2019 Fourth of July Celebration. Kunz is expecting word on the award of this grant soon.

Grants (Pending):

FEMA FY 2018 AFG grant: this is a six-agency grant for dual band radios. Kunz has submitted the information requested by Rick Spencer of Cortez FD who is submitting the grant.

2020 VFA grant: this is a 50/50 match for wildland fire equipment. The application period for the grant has not yet opened.

Kunz commented that his time this month was spent primarily on end of year compliance and the budget.

Fire Chief Report:

Runs: (2) MVA's, no injuries, no transports.

Training: EMT class is scheduled for a January start. Other training in-house.

Equipment: Mechanic Guy Wallace fixed a kingpin issue on 922 and will install a block heater on 923 once he gets the proper part. No bill from him as of yet.

Old Business:

Proposed Expansion of RFPD to unincorporated Dolores County lands: Gregg Anderson will meet with Dave Kunz to format a map for the proposed expansion.

Dolores County SAR: personnel documentation, certification and liability: No report.

New Business:

RFPD Christmas Party: is scheduled to occur Saturday, Dec 14th at 6PM at the Rico Firehouse. Firefighters will provide chili, guests to bring sides/desserts. The Women's Club has the presents for the kid's bags.

Resolution 2019-4: Adoption of 2020 Budget: Tyler Lapp moved to approve, with Stacy Sheridan seconding the motion. Approval was unanimous.

Resolution 2019-5: Resolution to Appropriate Sums of Money: Gregg Anderson moved to approve, with Stacy Sheridan seconding the motion. Approval was unanimous.

Resolution 2019-6: Resolution to Set Mill Levies: Tyler Lapp moved to approve, with Mary Hagan seconding the motion. Approval was unanimous.

Resolution 2019-7: Amending the 2019 Budget: Tyler Lapp moved to approve, with Susan Robertson seconding the motion. Approval was unanimous.

A motion to adjourn was made by Gregg Anderson and seconded by Tyler Lapp at 7:37. Approval was unanimous.

Chairman

Secretary